



School Procedures, in the event of severe weather

The decision to close the school in severe weather, or when responding to a public emergency, will be taken by the Headteacher based on the following:

- local conditions
- an assessment of risk
- direct guidance from the local authority

In the event of severe weather the following procedures will be followed:

During School Hours:

Information will be placed on the home page of the **school website - www.jenyns.herts.sch.uk**
Parents will be kept informed of weather conditions and decisions being taken by the school and will receive an email giving information via Arbor.

Parents should check the Arbor portal, the school website and Hertfordshire County Council (www.hertsdirect.org) before contacting the school office numbers.

Pupils remaining at school will be supervised by members of the school staff until collected by parents or nominated adult

Changes to the weather overnight or forecast in advance:

Information will be placed on the home page of the school website - **www.jenyns.herts.sch.uk** keeping parents informed of weather conditions and decisions being taken. Parents will receive an email, via Arbor, giving information.

Parents should check the Arbor portal, the school website and Hertfordshire County Council (www.hertsdirect.org) **before** contacting the school office numbers.

Highways

Please check www.hertsdirect.org/highways for advice and information relating to highways winter maintenance including salt bins and the priority routes for salting.

We appreciate that local conditions will vary and that parents will take decisions that ensure the safety of their children and take into consideration local conditions and the advice of the local police. We know that you will do all you can to ensure the attendance of your child(ren). Please keep the school informed by phone or electronically.

School Office Tel No: 01920 821461
Email: admin@jenyns.herts.sch.uk

Should we need to inform parents of any other major incident the same procedures will be followed.